

**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK**

-----X
JENNIFER BAWDEN,

Plaintiff,

-against-

DAVID K. TOWNES,

Defendant.
-----X

:
:
:
:
:
:
:
:
:
:

19-CV-8034 (ALC) (OTW)

ORDER

ONA T. WANG, United States Magistrate Judge:

The Court is in receipt of an *ex parte* email from Plaintiff's counsel dated October 21, 2020, requesting information on how to order a transcript. The Court's Individual Practices do not allow for *ex parte* communications without prior approval. In any event, the directions for obtaining transcripts are available on the Southern District of New York's website, <https://www.nysd.uscourts.gov/court-reporters>. Plaintiff's counsel could have found that link in the same time it took him to draft the *ex parte* email; alternatively, counsel could have simply consulted his past practices as he has ordered transcripts in this action before.

The Clerk of Court is directed to mail a copy of this Order on the *pro se* Defendant.

SO ORDERED.

Dated: October 21, 2020
New York, New York

s/ Ona T. Wang

Ona T. Wang
United States Magistrate Judge